



REDEEMER CHRISTIAN SCHOOL

Planned Absence Form

Today's date _____

Dear _____
(Homeroom Teacher)

Please be advised that _____ will be absent
(Student Name)
from _____ to _____.
(dates)

Reason for absence: _____

Parent Signature: _____

This form is to be returned to Mrs. Galewood one week prior to the planned absence. Schoolwork will be given to students upon returning to school. Middle School student's assignments may be available online on their chromebooks. Tests, quizzes and any other work missed will be made up when your child returns at the discretion of the teacher. Some work may need to be made up after school. The number of days absent plus one (1) day will be given for completion of schoolwork. Please be aware that this absence may negatively affect your child's academic progress, and places an additional burden upon the teacher. Please also be aware that vacation absences are counted as **unexcused absences** and may jeopardize scholarships.

Office use only

Date _____

Received by _____

Principal's Initials _____